

HOURLY SERVICES AND FEES



SERVICES

FEES

Fee Range Based on Organization's Budget
Size, Experience & Expertise Required

Looking to Save Long-Term

Ask Us About Our
Retainer, Nonprofit
Management Assistance &
Quarterly Financial Review
Signature Services

Tax Preparation

Flat Fees
See List

Information Technology
*IT troubleshooting, resolution, account
hosting on our server & virtual setup*

\$65 - \$150

***Bookkeeping**
Recording of daily transactions

\$60 - \$75

Introductory New Client Rate

First 8 Hours of Service with
a Signed Annual Signature
Service Contract Agreement:

***Accounting**
*All functions, tasks, and duties outside
of Bookkeeping (i.e. reconciliations,
reporting, analysis, year/monthly
closing, tax/audit prep, AP, AR, payroll
management, grant reporting etc.)*

\$75 - \$250

Bookkeeping \$50/hr. Accounting \$65/hr.

If Client Does Not Complete
the Full Year Contract the
Difference of the
Accounting/Bookkeeping
Base Hourly Rate Will Be
Assessed at Severance in the
Final Bill

CFO Assistance
*Operational assistance, including but
not limited to planning and
development of organizational process,
procedures and infrastructure;
accounting software navigation/tutorial;
financial oversight consultation
forecasting/expanded report analysis,
tax/audit/financial review ala carte
assistance, account review/assessment
etc.*

\$85 - \$400

Established Base Rates Apply for All Other Services

***Bookkeeping & Accounting
Rates Apply to Annual
Contract Service Clients
Only. All Services Outside of
an Annual Contract are
Assessed at the CFO or if
Needed, CPA Rate**

Certified Public Accountant
*Some contracts/grants require a
Certified Public Accountant (CPA- an
accounting professional who has
passed the Uniform CPA examination
and has also met additional state
certification and experience
requirements)*

\$100 - \$450

TAX PREPARATION FEES

TAX YEAR 2025 & Prior Year Filings



IRS FORMS	DESCRIPTION	PRICE SCALE LOW	PRICE SCALE HIGH
1040	U.S. Individual Income Tax Return	\$220.00	\$375.00
1040/Schedule A	U.S. Individual Income Tax Return/Itemized Deductions	\$350.00	\$400.00
1040/Schedule A & C	U.S. Individual Income Tax Return/Profit or Loss From Business	\$600.00	\$750.00
1120	US Corporation Income Tax Return	\$875.00	\$950.00
1120S	US Income Tax Return for an S Corporation	\$920.00	\$1,025.00
1065	US Return for a Partnership Income	\$750.00	\$875.00
1041	US Tax Return for Estates and Trusts	\$600.00	\$775.00
990EZ - 990	Return of Organization Exempt from Income Tax	\$775.00	\$1,675.00
940	Employer's Annual Federal Unemployment (FUTA) Tax Return	\$150.00	\$200.00
Schedule D	Capital Gains and Losses	\$200.00	\$295.00

TAX PREPARATION FEES

TAX YEAR 2025 & Prior Year Filings
continued



IRS FORMS	DESCRIPTION	PRICE SCALE LOW	PRICE SCALE HIGH
Schedule E	Supplemental Income and Loss	\$275.00	\$350.00
Schedule F	Profit or Loss From Farming	\$275.00	\$395.00
8582	Passive Activity Loss Limitations	\$275.00	\$300.00
8825	Rental Real Estate Income and Expenses	\$225.00	\$300.00
1099	1 - 10	\$125.00	
1099	11 - 30	\$150.00	
1099	31 - 50	\$200.00	
1099	51 - 75	\$225.00	
1099	76 - 100	\$250.00	
1099	100 - 500	\$275.00	\$425.00

**Fees include state returns and higher fees are subject to complexity and unusual volume of information gathering.*